

ANNUAL REPORT – NAVIGATING BEST PRACTICES COMPLIANCE

INTRODUCTION

The Annual Report is a comprehensive shareholders communication document, disclosing essential governance and risk management processes to facilitate shareholders and potential investors to make the correct investment decision. Over the years, salient disclosures are getting more complex and integrated to improve on its communicative value to all users of Annual Reports, like Corporate Governance Compliance Report, Management Discussion and Analysis and now the Sustainability Report. Enhanced disclosure of non-financial information like senior management remuneration, diversity in workforce from gender classification, management grading, qualification band, race mix and age group is also now best practice requirement.

OBJECTIVES

This comprehensive seminar updates participants in order to:

- Apply the best practices adopted for Annual Report disclosure,
- Examine the various key components of each disclosure Statements, and
- Argue into the mind-set of institutional investors in relation to annual report essential ESG component features

METHODOLOGY OF DELIVERY

Lectures facilitated by PowerPoint presentation and case studies discussion.

WHO SHOULD ATTEND

Company Directors, Chief Executive Officers, Chief Financial Officers, Chief Compliance Officers, Company Secretaries, Investor Relations Officers, Auditors, Accountants and those who are assisting in the preparation of Annual Reports.

PROGRAMME

- Examine the Key Annual Report Quality & Disclosure Requirements
- Apply the MCCG 2017 Corporate Governance Summary & Compliance Report
- Prepare An Impactful Management Discussion & Analysis
- Describe the Sustainability Report

PRESENTER'S PROFILE



MR. BOEY TAK KONG
CA (M), FCCA, ACIS, MIMM, MMIM

He is an approved professional trainer since 2007 with Pembangunan Sumber Manusia Berhad (“HRDF”) and has 23 years of broad based senior management experience in internal audit, financial management, corporate affairs and global business development with 6 listed entities with listing in United Kingdom, Singapore, Malaysia, Australia and New Zealand.

Presently, he holds directorship in Dutch Lady Milk Industries Bhd, Green Packet Berhad, Gadang Holdings Bhd, Censof Holdings Bhd and Ho Hup Construction Company Bhd.

Previously, he held directorships in IJM Land Berhad, Sanbumi Holdings Berhad, Omesti Berhad and Permaju Industries Berhad.

In the last 19 years, he had conducted and participated in seminars and conferences organized by:

- Malaysian Institute of Accountants
- The Malaysian Institute of Chartered Secretaries & Administrators
- Malaysian Investor Relations Association Berhad
- Institute of Internal Auditors
- Minority Shareholders Watchdog Group
- Malaysian Institute of Certified Public Accountants
- Malaysian Institute of Corporate Governance
- Association of Chartered Certified Accountants

REGISTRATION FORM

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DATES (PLEASE TICK PREFERRED DATE)	<input type="checkbox"/> 12 March 2018 <input type="checkbox"/> 02 April 2018 <input type="checkbox"/> 02 May 2018 <input type="checkbox"/> 07 June 2018	4 CEP HOURS
DURATION	Half-day (0900 – 1300)	
VENUE	Seri Pacific Hotel Kuala Lumpur	
FEE	RM932.80 per participant (inclusive of 6% GST)	
PAYMENT	Cheque is made payable to BURSATRA SDN. BHD.	
CANCELLATION	Cancellation must be received in writing one (1) week before the seminar. Full amount of the registration fee is chargeable for non-attendance; however, replacement of participant is accepted.	
TO REGISTER	Please Call 03-7958 8001 / 03-7958 8002 or Fax Registration Form to: 03-7954 8001 or e-mail to: bursatra5@gmail.com	

DETAILS:

Name of Participant : _____

Designation : _____

NRIC / Passport # : _____

Name of Company : _____

Address of Company : _____

Contact Person & Designation : _____

Tel.# : _____

Fax # : _____

E-mail : _____

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