



Bursatra

DETECTING, PREVENTING & REPORTING FRAUD AND FINANCIAL IRREGULARITIES – What A Company Secretary Needs To Do

18 Mar / 03 May / 14 Jun 2016

Company Secretaries today must demonstrate the ability to highlight potential red flags and to assist the Board in its governance process in detecting, preventing and reporting issues of potential frauds or financial irregularities to the appropriate Authorities and Regulators. Accordingly, Company Secretaries must learn best practices in good corporate governance for fraud detection and preventive controls in addressing possible crimes to be committed in the operating environment to effectively assist the Board in safeguarding the company's assets and to understand the whistle-blowing policy.

COURSE INTRODUCTION

Company Secretaries today must demonstrate the ability to highlight potential red flags and to assist the Board in its governance process in detecting, preventing and reporting issues of potential frauds or financial irregularities to the appropriate Authorities and Regulators. Accordingly, Company Secretaries must learn best practices in good corporate governance for fraud detection and preventive controls in addressing possible crimes to be committed in the operating environment to effectively assist the Board in safeguarding the company's assets and to understand the whistle-blowing policy.

COURSE OBJECTIVES

This practical course updates participants to:-

- understand the importance of sound governance framework,
- gain an in-depth insight on oversight and internal audit function activities, and
- learn best practices in administrating the Whistle-blowing policy

COURSE COVERAGE

- Structure The Governance Framework & Ethical Standards
- Enhance The Financial Reporting Chain
- Understand The Motivation For Malpractices
- Know The Type Of Corporate Crime & Scandalous Activities
- Examine Accounting Fraud & Misappropriation Of Assets

WHO SHOULD ATTEND

Audit Committee Members / Company Directors / Chief Executive Officers / Chief Financial Officers / Chief Compliance Officers / Company Secretaries / Investor Relations Officers / Auditors / Accountants and those who are assisting in the preparation of Annual Reports and corporate disclosures.

COURSE METHODOLOGY

Lectures facilitated by PowerPoint presentation and case studies discussion.

ADMINISTRATIVE DETAILS

DATE	:	18 Mar/03 May/14 Jun 2016
DURATION	:	Half-day(0900 – 1300)
VENUE	:	To be advised
FEE	:	RM932.80 per participant (Fee is inclusive of 6% GST)
PAYMENT	:	Cheque is to be made payable to BURSATRA SDN. BHD.

4 CEP HOURS

PRESENTER'S PROFILE

MR. BOEY TAK KONG CA (M), FCCA, ACIS, MIMM, MMIM

He has over 23 years of senior management experience in internal audit, financial management, corporate affairs and global business development with 6 listed entities with listings in United Kingdom, Singapore, Malaysia, Australia and New Zealand.

Since February 2000, he has served as an Independent Non-Executive Director of Public Listed Companies and presently holds directorship in Dutch Lady Milk Industries Bhd, Green Packet Berhad, Gadang Holdings Bhd, Censof Holdings Bhd and Ho Hup Construction Company Berhad.

Past directorships in listed entities include IJM Land Berhad, Sanbumi Holdings Berhad, Omesti Berhad and Per maju Industries Berhad.

As an accredited HRDF trainer since 2007, he regularly speaks over the last 18 years at seminars organized by the following professional bodies:-

- Malaysian Institute Of Accountants
- The Association of Chartered Certified Accountants
- The Chartered Institute of Management Accountants
- The Institute Of Internal Auditors Malaysia
- The Malaysian Institute Of Certified Public Accountants
- The Malaysian Institute Of Chartered Secretaries & Administrators
- Minority Shareholder Watchdog Group

REGISTRATION FORM

DETECTING, PREVENTING & REPORTING FRAUD AND FINANCIAL IRREGULARITIES – What A Company Secretary Needs To Do

Half-day (0900 – 1300)

➤ Please tick respective date:

18 Mar 03 May 14 Jun 2016

➤ Details:

Name of Participant	:	_____	_____	_____	_____
Designation	:	_____	_____	_____	_____
NRIC / Passport #	:	_____	_____	_____	_____
Name of Company	:	_____	_____	_____	_____
Address of Company	:	_____	_____	_____	_____
Contact Person & Designation	:	_____	_____	_____	_____
Tel.#	:	_____	_____	_____	_____
Fax #	:	_____	_____	_____	_____
E-mail	:	_____			

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To register,
please call 03-7958 8001 / 03-7958 8002 or
fax Registration Form to: 03-7954 8001 or
e-mail to: mailmarshal@bursatra.com.my

Postponement / Cancellation within seven (07) working days prior to the event are subject to a cancellation / postponement fee of 20%. Full amount of the registration fee(s) is chargeable for non-attendance of the participant(s).

BURSATRA SDN BHD is a registered training provider with PSMB (Reg. No: 0480)